

Volunteer Application Form



Volunteer Resources
1900 Heritage Drive SW, Calgary, AB T2V 2X3
Phone: 403-268-8610 Fax: 403-268-8501
volunteer@heritagepark.ca

Heritage Park relies on a wonderful, diverse team of volunteers for special programming and daily museum operations. Volunteers choose to join our team for many different reasons. You are welcome to include a letter or resume with this application, to more completely describe your skills, experience and motivation. The Volunteer Coordinator will review your application and contact you if any appropriate positions are immediately available. If not, your application will be kept on file for 6 months.

PERSONAL INFORMATION

Name:	
Application Date:	
Mailing Address:	
City/Town:	Postal Code:
Contact number:	Email address:
I am over 14 years of age <input type="checkbox"/> yes <input type="checkbox"/> no	Age if under 18:
Emergency Contact: Name:	Relationship:
Contact number:	

I certify that the information in this application is true and hereby agree to provide this information to enable Heritage Park to assign duties, maintain records, and forward correspondence to me relative to Heritage Park. I agree to carry out my volunteer tasks in a reasonable and safe manner, and am willing to undergo proper training for my volunteer position and to perform my volunteer commitments to the best of my ability and abide by the guidelines of Heritage Park.

I understand that my personal information will not be used or disclosed for purposes other than those for which it is collected or as required by law and that Heritage Park's contact list is neither given nor sold to any organization or company for any purpose whatsoever.

I understand that when I am volunteering for Heritage Park, my image may be reproduced, edited and used in whole or in part for any and all media including, without limitation, print, audio-visual, multi-media, and /or exhibition purposes, in any manner, in perpetuity and throughout the world. I understand and agree that I have no rights to any benefits derived from any such image.

I understand that Heritage Park provides volunteer accident insurance and Workers' Compensation coverage. Volunteers are also covered for Third Party Liability while performing their duties in good faith and in accordance with Heritage Park policies.

Signature of Volunteer

Date

Signature of Parent/Guardian(if under 16)

VOLUNTEER ENGAGEMENT

Please indicate which area(s) of volunteering you are interested in discussing:

- Special Events:** Themed programming is offered on weekends and at other times throughout the year. Positions are generally outdoors and include activities such as crafts, crossing guards, crowd control, family games, fire pit monitors, gate hosts, lunch relief, retail support, and set up.
- Interpretation:** Costumed volunteers engage guests, creating a unique, friendly, and informative museum experience. More frequent, regular shifts on weekdays and/or weekends are expected. Costumes are provided, as is training on department and guest engagement. These positions include exhibit hosts, actors, ambassadors, carolers, trades demonstrators, and musicians.
- Administrative/clerical:** Opportunities exist in a variety of departments on an ongoing or one-time basis. Activities may include copying, data entry, filing, and mail out preparation.
- Collections Management:** At times, volunteers assist with inventory, cleaning, and repair of artifacts. These are generally short-term projects on weekdays, though ongoing positions may come available. Volunteers also assist with the heirloom program throughout the season and during sale events, and others are busy throughout the year, creating and maintaining the costumes and textiles at the park.
- Food Services:** These volunteers assist with barbecues, afternoon teas and some special events. Food service training is provided and some positions require a costume.
- Grounds and Maintenance:** Volunteers support daily operations in these departments in regular, ongoing positions like gardening, painting, carpentry, and mechanical.
- Leadership:** Volunteers serve on a variety of committees related to special events.

AVAILABILITY

When are you available to volunteer? during the day evenings
 on a weekly, regular basis weekends only during the summer season

EXPERIENCE AND SKILLS

Please describe how your experience will contribute to being a volunteer at Heritage Park.

Do you have any special skills you would like to share as a volunteer?

Please list your previous or other current volunteer roles.

WHY VOLUNTEER?

What has motivated you to consider volunteering at Heritage Park?